

Computer Exercise #1  
Desktop Publishing    Macintosh / Windows Series

---

- STEP 1:            Start up the Adobe InDesign application.

PART I OF THE EXERCISE

- STEP 2:            Complete the section **Starting Documents** on pages 18 – 25 of the textbook.

PART II OF THE EXERCISE

- STEP 3:            Complete the section **Using Document Rulers Options** on pages 26 – 32 of the textbook.

Part III of THE EXERCISE

- STEP 4: Complete the section **Changing the Magnification Options** on pages 33 – 41 of the textbook.

Part IV of THE EXERCISE

- STEP 5: Complete the section **File Management Options** on pages 42 – 44 of the textbook.

Place a check mark ✓ in the check box after completing each section.

Print your name below and hand this document in to the teacher after completing the exercises.

Name: \_\_\_\_\_ Date: \_\_\_\_\_