



## St. John's College High School: Acceptable Use Policy

St. John's is pleased to offer Computer Accounts with Internet Access to all students. St. John's goal in providing this service is to foster a readiness for a collegiate environment, by building community, encourage critical reflection and promoting educational excellence by facilitating resource sharing, innovation and communication. The following applies to all users of the SJC network and computing systems.

The Internet is an "Electronic Superhighway" that offers vast, diverse and unique resources made up of millions of computers and users all over the world. With access to the Internet also comes the availability of material that may not be considered to be of educational value in the context of the school setting. St. John's has taken precautions to restrict access to controversial material, however; on a global network it is impossible to control all materials and occasionally students may encounter this controversial material. St. John's firmly believes that the valuable information and interaction available on this worldwide network far outweighs the possibility that users may encounter material that is not consistent with St. John's educational goals.

Assurance of the smoothest operation of the St. John's Computer Network and its access to the Internet relies upon the proper conduct of the end users. A series of guidelines are required to be followed to ensure efficient, ethical and legal utilization of the network resources. Violation of any of these provisions could result in a user losing some or all access privileges and/or a disciplinary review within the philosophy and policies of St. John's College High School, including suspensions and expulsion from school.

### Computer & Internet Terms and Conditions

1. Acceptable Use - The purpose of St. John's offering computer accounts with Internet access, is to support research and education in and among academic institutions around the world by providing access to unique resources and the opportunity for collaborative work. Transmission of any material in violation of any US or state regulations is prohibited. This includes, but is not limited to copyrighted, threatening or obscene material.
2. Privileges - the use of Computers and the Internet is a privilege, not a right and inappropriate use may result in a cancellation of those privileges. The system administrators will deem what is inappropriate use and their decision is final. Also, the system administrators may close an account at any time as required. The administration, faculty and staff of St. John's may request the system administrator to deny, revoke or suspend specific user accounts.
3. Users may not access or copy the programs and data belonging to other individuals, groups or the institution. Programs, subroutines, documentation and data provided by the institution may not be taken from the facility or campus. without permission. Un authorized copying of copyrighted software, licensed software, or copyrighted documentation is in violation of this AUP and Federal law.
4. Network Etiquette - You are expected to abide by the generally accepted rules of network etiquette. These include {but are not limited to} the following:
  - a. Be polite. Do not get abusive in your messages to others.
  - b. Encroach on others' use of the facilities.
  - c. Do not swear, use vulgarities or any other inappropriate language.
  - d. Do not reveal personal addresses, phone numbers or passwords, be it yours or others.
  - e. Note that e-mail is not guaranteed to be private. People who operate the system do have access to all mail. Messages relating to or in support of illegal activities may be reported to authorities.
  - f. Deprive others of resources; For example, users are not to play computer games, use web browsers for fun, write e-mail or chat/talk together, instant messaging (IM), file transfer of messages, blogs, etc...
  - g. Interfere with or disrupt other network users, networks services or network equipment. Interference or disruptions include, but are not limited to distribution of unsolicited advertising or chain letters, propagation of computer worms and viruses and use of the network to make unauthorized entry to any other machine via the network.
  - h. Change the configuration of any workstation.

5. St. John's makes no warranties of any kind, whether expressed or implied, for the computer service it is providing. St. John's will not be responsible for loss of data, non-deliveries, mis-deliveries or service interruptions caused by its own negligence or your errors or omissions. St. John's specifically denies any responsibility for the accuracy or quality of information obtained through its services.
6. Security - Security on any computer system is a high priority, especially when the system involves many users. Network accounts are to be used only by those persons for whom the account has been established. Account users may not authorize anyone else to use their accounts. Any user identified as a security risk or having a history of problems may be denied access to the use of the Computers and / or the Internet.
7. It is not the policy of St. John's to monitor personal data or activity of users; however, SJC reserves the right to monitor any data and/or activity on any equipment owned or leased by SJC.
8. Vandalism - Vandalism is defined as any malicious attempt to harm or destroy data of another user or any other user or network connected to the Internet and damage or theft to any hardware or software at St. John's. Any type of vandalism will result in the cancellation of privileges.
9. All SJC network resources and workstations are to be used only for school related work. IMing, file sharing / tranfering via IMing, games, Social Networking, etc.... are all forms of communications that are no allowed for students and are restricted from use.
10. Users who own their own computer and are connected to the SJC Network agree to take full responsibility for all actions taken through their computer. Nobody, other than the assigned user (owner) of the computer may use the computer while a network connection (file or application servers, Internet, printing) is active.

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I understand and will abide by the above Acceptable Use Policy. I further understand that any violation of the regulations above is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked, school disciplinary action may be taken and/or appropriate legal action. Once the Computer Account has been setup, it will be valid as long as you remain an active student at St. John's College High School.

User {student} Signature : \_\_\_\_\_

User {student} Print Name : \_\_\_\_\_

As the parent or guardian of this student, I have read the Acceptable Use Policy. I understand that access is designed for educational purposes. I recognize that it is impossible for St. John's to restrict access to all controversial materials and I will not hold them responsible for material acquired on the network and/or Internet. I hereby give permission to issue an account for my child and certify that the information contained on this form is correct.

\_\_\_\_\_  
Parent or Guardian Signature

\_\_\_\_\_  
Date

**School Use ONLY - Do NOT write in this box.**

\_\_\_\_\_  
User Screen Name

\_\_\_\_\_  
User Password

\_\_\_\_\_  
Copier PIN